

SAGES INTERNATIONAL PROCTORING COURSE (IPC) APPLICATION FORM

To be completed by local hospital Director/Lead

CONTACT INFORMATION

Hospital Director's First Name:		Family Name:	
Institution:			
Address:			
City:	State/Province/Zip Code:		Country Code:
Phone:	Fax:	Email:	
Coordinator's First Name:		Family Name:	
Phone:	Fax:	Email:	

HOSPITAL/FACILITY

(Please check one)

Private (Patient pays for care) Public (Government health care system) Other (please explain) _____

How many total operating rooms does your facility have? Are there any dedicated to laparoscopy?

How many beds are in your hospital?

How many other local hospitals are there? Do they offer laparoscopic surgery?

What is the size of the population that your hospital serves?

PERSONNEL

How many general surgeons and anesthesiologists does your hospital have?

How many gastroenterologists or surgeons perform endoscopy?

Do you have anyone available, if needed, to assist with on-site translation (verbal)? (Translation for written material may also be required)

TRAINING

What type of laparoscopic training do the surgeons receive? What opportunities exist locally and regionally in the country?

Please estimate how many individuals (surgeons, anesthesiologists, nurses, biotech's or any other participants) would be interested in participating in the lectures? In the hands-on training?

Is your local or regional government supportive of this type of education and training? Please provide contact information for the local ministry of health?

Name:
 Phone Number:
 Email:

EQUIPMENT & INSTRUMENTS

Please list all equipment available on site. (Please include photos)

EQUIPMENT	Quantity	In working condition Yes/No		EQUIPMENT	Quantity	In working condition Yes/No
Electrical	120 v					
Electrical	220 v					
Camera				Scissors		
Monitor				Knife		
Light source				Kelly Clamp		
Light cord				Kocher Clamps		
CO2 Insufflator				Needle Drivers		
Access to CO2				Trocars		
Adequate suction				Accessory Ports and Reducer Caps		
Insufflation Tubing				Dissector		
Cautery Cord				Graspers-atraumatic		
Cautery Spatula				Graspers-teeth		
Anesthesia Monitoring				Extraction graspers		
Reusable or Disposable Clip Applier				Forceps w/ teeth		
Clips				Retractor-long and Retractor-short		

Do you have any local drug and/or equipment vendors? If yes, please list:

ENDOSCOPIC EQUIPMENT

Do you have any endoscopic equipment listed below (please complete and include photos):

EQUIPMENT	Quantity	In working condition Yes/No		EQUIPMENT	Quantity	In working condition Yes/No
Camera				Suction		
Monitor				Cautery		
Light source				Snares		
Upper Endoscope				Lower endoscope		

CURRENT PRACTICE

How many cholecystectomies performed each year?

How many currently performed via laparoscopy?

Does your institution perform diagnostic laparoscopy?
 (Please check one)

Do you currently track any outcome data?

No Yes (please list) _____

Do you perform any other laparoscopic procedures?

No Yes (please list) _____

ENDOSCOPY

Does your institution currently perform upper endoscopy? How many cases per month?

No Yes – How many cases per month _____

Does your institution currently perform lower endoscopy? How many cases per month?

No Yes – How many cases per month _____

CURRENT NEEDS / INTEREST

Please number from 1 –4 the priority of training:

___ Basic Laparoscopy ___ Advanced Laparoscopy (hernia/ Colon) ___ Diagnostic Laparoscopy ___ Upper Endoscopy
___ Lower Endoscopy

SAGES Go Global Proctoring Courses application Submission deadline:

<u>Spring review</u>	<u>Month: April</u>	Applications and preliminary forms for the Spring review are due by December 1 st or the Friday before.
<u>Fall review</u>	<u>Month: October</u>	Applications and preliminary forms for the Fall review are due by August 1 st or the Friday before.
<i>Note: * Application submission does not guarantee a course. All applicants will receive a status notification within 45 days from the date of review (After April or After October)</i>		

SAGES

Will:

- Provide education and training
- Didactic and clinical education by skilled lap educators
- Attempt to help individual institution w/ BASIC instrument needs
- Assist in developing liaison w/ local vendors
- Advise and educate local staff and students
- Educate regarding database-maintenance
- Provide opportunity for FLS training (and possibly certification)

WILL NOT:

- Will not outfit entire operating room/ endoscopy suites
- Purchase, transport, or maintain equipment
- Provide financial or equipment grants
- Will not mediate disputes w/ customs, government or hospital administration regarding equipment allocation
- No VIP cases or special care

Please forward all complete materials to the SAGES office. Applications must be completed in their entirety to be considered.
Thank you!